# Renewable Resources Extension Act Program –

MODIFICATIONS: Pages 4, 12 & 13

# FY 2017 Request for Applications

**APPLICATION DEADLINE: September 1, 2016** 



United States
Department of
Agriculture

National Institute of Food and Agriculture

# NATIONAL INSTITUTE OF FOOD AND AGRICULTURE; U.S. DEPARTMENT OF AGRICULTURE

#### RENEWABLE RESOURCES EXTENSION ACT PROGRAM

#### INITIAL ANNOUNCEMENT

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE:** This program is listed in the Catalog of Federal Domestic Assistance under 10.500.

**DATES:** Applications must be received by **5:00 p.m. Eastern Time** on September 1, 2016. Comments regarding this request for applications (RFA) are requested within six months from the issuance of this notice. Comments received after that date will be considered to the extent practicable.

STAKEHOLDER INPUT: The National Institute of Food and Agriculture (NIFA) seeks your comments about this RFA. We will consider all comments when we develop the next RFA for the program, if applicable, and we will use the input to meet the requirements of section 103(c)(2) of the Agricultural Research, Extension, and Education Reform Act of 1998 (AREERA) (7 U.S.C. 7613(c)(2)). Submit written stakeholder comments by the deadline set forth in the DATES portion of this notice to policy@nifa.usda.gov. This email address is intended only for receiving comments regarding this RFA and not for requesting information or forms. In your comments, state that you are responding to the Renewable Resources Extension Act Program Capacity RFA.

**EXECUTIVE SUMMARY:** NIFA requests applications for the Renewable Resources Extension Act (RREA) Program for fiscal year (FY) 2017 to assist all states in carrying out a program of extension activities designed to (1) provide educational programs that enable individuals to recognize, analyze, and resolve problems dealing with renewable resources, including forest- and range-based outdoor recreation opportunities, trees, and forests in urban areas, and trees and shrubs in shelterbelts; (2) use educational programs to disseminate the results of research on renewable resources; (3) conduct educational programs that transfer the best available technology to those involved in the management and protection of forests and rangelands and the processing and use of their associated renewable resources; (4) develop and implement educational programs that give special attention to the educational needs of small, private non-industrial forest landowners; (5) develop and implement educational programs in range and fish and wildlife management; (6) assist in providing continuing education programs for professionally trained individuals in fish and wildlife, forest, range, and watershed management and related fields; (7) help forest and range landowners in securing technical and financial assistance to bring appropriate expertise to bear on their problems; and (8) help identify areas of needed research regarding renewable resources.

This RFA is being released prior to the passage of the FY 2017 appropriations bill. Enactment of continuing resolutions (CR) or an appropriations act may affect the availability or level of funding for this program. Subject to any 2017 CR, NIFA will distribute funds to the institutions

quarterly and according to the amounts allocated in FY 2016. We will make adjustments to the allocations for FY 2017 once the FY 2017 appropriations are finalized. The amount available for support of this program in FY 2016 was \$3,597,600. Appendix A of this RFA includes specific distributions. NIFA will issue FY 2017 quarterly payments subject to the availability of funds and the applicant having met the previous year's reporting requirements. There is no cost-sharing or matching requirement for this program.

This notice identifies the objectives for the RREA program, the eligibility criteria for programs and applicants, and the application forms and associated instructions you need to apply for a RREA grant.

#### What's new for 2017?

Based in part on stakeholder feedback, the National Institute of Food and Agriculture (NIFA) examined its processes to look for better ways to serve its community. As a result, NIFA has been and is releasing **Request for Applications** (**RFA**) for most of the FY 2017 Capacity funding programs during late June through mid-July 2016. This will allow NIFA to move funds as soon as they are made available to the agency. Most of the applications for these recently released RFAs will be due during August through September 2016, approximately 30-60 days after NIFA's release of the RFA.

While NIFA awaits the passage of the FY 2017 budget, NIFA will fund capacity grants at a slightly reduced FY 2016 level. The pending budget affects the availability and/or level of funding for some or all of these programs. Once appropriations for the year are finalized, adjustments will be made to the FY 2017 allocations articulated in the Capacity RFAs based on the full year amount of funds available for each program.

Also, a couple of new changes in the RFAs are highlighted:

- **Felony Convictions or Tax Delinquent Status-** See Part V, Section 4.12. of the NIFA Grants.gov Application Guide for instructions regarding mandatory Felony Convictions or Tax Delinquent Status. For Capacity programs, this mandatory information must be included in the Attachment Form.
- ALL 425 financial reports for the awards (not the project financial reports that are submitted in REEport), whether annual or final, will be due Dec. 31 each year. Most programs already have this requirement, but it was decided that all programs will follow this practice. This will take effect for the FY 2017 awards and everyone will notice a reminder around the September 30, 2017 time frame. 425 reports for FY 2017 capacity awards will be completed in the ezFedGrants portal instead of being emailed to the NIFA Awards Management Branch as they are currently. Detailed instructions on submitting 425s in the ezFedGrants portal will be provided to capacity award recipients as they become available.
- **ezFedGrants** --NIFA will publish RFAs and applicants will apply as we have been doing all along NIFA will post directly into <u>Grants.gov</u>, send the information to applicants, and they will apply.
  - O What will be different is how NIFA pulls the applications and processes the awards. NIFA will pull the applications after we go live with ezFedGrants, pulling directly into the new ezFedGrants system. The current expectation is that we will go live in November no later than December. NIFA will be prepared to allocate FY 2017 funds in ezFedGrants come the beginning of the Fiscal Year 2017.
- FY 16 Appropriations Act Funding under Grants and Cooperative Agreements with Entities Requiring Certain Internal Confidentiality Agreements—Public Law 114-

113 prevents the Federal Government from making grants or cooperative agreements to entities requiring employees or contractors to sign nondisclosure agreements or statements prohibiting them from reporting waste, fraud or abuse to an investigative or law enforcement representative of the Federal Government. Information related to the questions on this and other assurances on the SF 424 R&R Cover Sheet form is dealt with in detail in Part V, 2. of the NIFA Grants.gov Application Guide. See Section 2.18 of the NIFA Application Guide which provides that the applicant's electronic signature on the SF-424 affirms its agreement with Federal representations and assurances (e.g., Prohibition against FY 16 Appropriations Act Funding under Grants and Cooperative Agreements with Entities Requiring Certain Internal Confidentiality Agreements...)

# **Table of Contents**

| PART I—FUNDING OPPORTUNITY DESCRIPTION                 | 7  |
|--|----|
| A. Legislative Authority and Background                | 7  |
| B. Purpose and Priorities                              | 7  |
| PART II—AWARD INFORMATION                              | 8  |
| A. Available Funding                                   | 8  |
| B. Type of Application                                 | 8  |
| PART III—ELIGIBILITY INFORMATION                       | 8  |
| A. Eligible Applicants                                 | 8  |
| B. Cost Sharing or Matching                            |    |
| PART IV—APPLICATION AND SUBMISSION INFORMATION         |    |
| A. Electronic Application Package                      |    |
| B. Content and Form of Application Submission          |    |
| C. Submission Dates and Times                          |    |
| D. Funding Restrictions                                |    |
| E. Other Submission Requirements                       |    |
| PART V—APPLICATION REVIEW REQUIREMENTS                 |    |
| A. General   |    |
| B. Organizational Management Information.              |    |
| PART VI—AWARD ADMINISTRATION                           | 14 |
| A. General   | 14 |
| B. Award Notice  | 14 |
| C. Administrative and National Policy Requirements     | 14 |
| D. Expected Program Outputs and Reporting Requirements |    |
| PART VII—AGENCY CONTACT                                |    |
| PART VIII—OTHER INFORMATION                            | 16 |

#### PART I—FUNDING OPPORTUNITY DESCRIPTION

#### A. Legislative Authority and Background

The Renewable Resources Extension Act (Pub. L. 95-306 (92 Stat. 349, 16 U.S.C. 1671 et seq.) established the Renewable Resources Extension Act Program in 1978. This law provides the basis for Federal funding for extension activities associated with fish, wildlife, and water resources on private forest and rangelands and for renewable resource education programs at State Land-Grant Institutions established under the Morrill Act of July 2, 1862, as amended; the Hatch Act of March 2, 1887, as amended; the Morrill Act of August 30, 1890, as amended, including Tuskegee University; and other State-supported colleges and universities offering graduate training in the sciences basic to forestry and having a forestry school.

States are eligible for funds appropriated under this Act according to the respective capabilities of their private forests and rangelands for yielding renewable resources and relative needs for such resources identified in the periodic Renewable Resource Assessment provided for in Section 3 of the Forest and Rangeland Renewable Resources Planning Act of 1974 and the periodic appraisal of land and water resources provided for in Section 5 of the Soil and Water Resources Conservation Act of 1977.

Please note that the submission of this application package does not change the following:

- Delegated authorities of the State Extension Director or 1890 Extension Administrator
- How funds are managed at your institution; and
- Indirect costs and tuition remission are unallowable costs.

#### **B.** Purpose and Priorities

The purpose of this funding is to assist states in carrying out an extension program designed to assist forest and range landowners and managers in making resource management decisions based on research findings. Forest and rangeland resources include vegetation, water, fisheries and wildlife, soil, and recreation. A RREA Strategic Plan was established for FY 2012-2016 and the priorities listed in this plan are to be the focus of RREA expenditures by recipients.

The RREA Strategic Plan "Sustaining the Nation's Forest & Rangeland Resources for Future Generations" is available at: <a href="https://nifa.usda.gov/resource/fy-2012-2016-rrea-strategic-plan">https://nifa.usda.gov/resource/fy-2012-2016-rrea-strategic-plan</a>. Printed copies of the Plan are available by contacting the Program Managers listed in Part VII of this RFA. The USDA NIFA home page for RREA is: <a href="https://nifa.usda.gov/program/renewable-resources-extension-act-capacity-grant">https://nifa.usda.gov/program/renewable-resources-extension-act-capacity-grant</a>.

#### PART II—AWARD INFORMATION

#### A. Available Funding

Subject to any 2017 CR, NIFA will distribute funds to the institutions quarterly and according to the amounts allocated in FY 2016. NIFA will make adjustments to the allocations for FY 2017 once the FY 2017 appropriations are finalized. The amount available for support of this program in FY 2016 was \$3,597,600.

The Automated Standard Applications for Payment System (ASAP), operated by the Department of Treasury's Bureau of the Fiscal Service, will be the payment system for all NIFA grant awards. For more information, see

https://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap\_home.htm.

## **B.** Type of Application

In FY 2017, submit applications to the RREA Program as a "new" application.

#### PART III—ELIGIBILITY INFORMATION

## A. Eligible Applicants

In accordance with the Renewable Resources Extension Act of 1978, applications may only be submitted by the following State colleges and universities: Auburn University; Alabama A&M University; Tuskegee University; University of Alaska - Fairbanks; University of Arizona; University of Arkansas; University of Arkansas at Pine Bluff; University of California; Central State University; Colorado State University; University of Connecticut; University of Delaware; Delaware State University; University of the District of Columbia; University of Florida; Florida A&M University; University of Georgia; Fort Valley State University; University of Guam; University of Hawaii; University of Idaho; University of Illinois; Purdue University; Iowa State University; Kansas State University; University of Kentucky; Kentucky State University; Louisiana State University; Southern University; University of Maine; University of Maryland (College Park); University of Maryland (Eastern Shore); University of Massachusetts; Michigan State University; University of Minnesota; Mississippi State University; Alcorn State University; University of Missouri; Lincoln University; Montana State University; University of Nebraska; University of Nevada; University of New Hampshire; Rutgers University; New Mexico State University; Cornell University; North Carolina State University; North Carolina A&T State University; North Dakota State University; The Ohio State University; Oklahoma State University; Langston University; Oregon State University; Pennsylvania State University; University of Puerto Rico; University of Rhode Island; Clemson University; South Carolina State University; South Dakota State University; University of Tennessee; Tennessee State University; Texas A&M University; Prairie View A&M University; Utah State University; University of Vermont; University of the Virgin Islands; Virginia Polytechnic Institute and State University;

Virginia State University; Washington State University; West Virginia University; West Virginia State University; University of Wisconsin; and University of Wyoming.

Award recipients may subcontract to organizations not eligible to apply provided the subcontracts are necessary for the conduct of the project.

Failure to meet an eligibility criterion by the time of application deadline may result in the application being excluded from consideration, or, even though an application may have been reviewed, will preclude NIFA from making an award.

#### **B.** Cost Sharing or Matching

There is no cost-sharing or matching requirement for this program.

#### PART IV—APPLICATION AND SUBMISSION INFORMATION

#### A. Electronic Application Package

Submit only electronic applications via Grants.gov to NIFA in response to this RFA. We urge you to submit early to the Grants.gov system. For information about the pre-award phase of the grant lifecycle, see <a href="http://www.grants.gov/web/grants/learn-grants/grants-101/pre-award-phase.html">http://www.grants.gov/web/grants/learn-grants/grants-101/pre-award-phase.html</a>.

#### **New Users of Grants.gov**

Prior to preparing an application, we recommend that the project director/principal investigator (PD/PI) first contact an authorized representative (AR, also referred to as Authorized Organizational Representative or AOR)¹ to determine if the organization is prepared to submit electronic applications through Grants.gov. If not (e.g., the institution/organization is new to the electronic grant application process through Grants.gov), you must complete the one-time registration process PRIOR to submitting an application. The registration process can take as long as two weeks to complete. It is, therefore, critical to begin the process as soon as possible. To register, the AR should select "Register" in the top right corner of the Grants.gov web page (or go to <a href="http://www.grants.gov/web/grants/register.html">http://www.grants.gov/web/grants/register.html</a>).

#### **Steps to Obtain Application Package Materials**

To receive application materials:

**1.** You must download and install a version of <u>Adobe Reader</u> compatible with Grants.gov to access, complete, and submit applications. For basic system requirements and download

<sup>&</sup>lt;sup>1</sup>The Authorized Representative (AR) must have the authority to represent and bind the organization for any agreement (i.e., the individual who is authorized to commit the awardee's time and other resources to the project, to commit the awardee to comply with the terms and conditions of the award instrument including those set out herein, and to otherwise act for or on behalf of the awardee institution or organization).

instructions, see <a href="http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html">http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html</a>. Grants.gov has a test package that will help you determine whether your version of Adobe Reader is compatible.

**2.** To obtain the application package from Grants.gov, go to <a href="http://www.grants.gov/web/grants/applicants/download-application-package.html">http://www.grants.gov/web/grants/applicants/download-application-package.html</a> and enter the funding opportunity number:

#### Funding Opportunity Number: USDA-NIFA-OP-005884

in the appropriate box and click "Download Package." From the search results, click "Download" to access the application package. A Grant Application Package is tied to a particular funding opportunity. Applications must be submitted ONLY to the particular funding opportunity to which the Grant Application Package is associated. The application package also contains the "NIFA Grants.gov Application Guide." This guide contains an introduction and general Grants.gov instructions, additional information about the Grants.gov registration process, information about how to use a Grant Application Package in Grants.gov, and instructions on how to complete the application forms.

**If you require assistance to access the application package** (e.g., downloading or navigating Adobe forms) **or submitting the application,** refer to resources available on the Grants.gov website (<a href="http://www.grants.gov/web/grants/applicants.html">http://www.grants.gov/web/grants/applicants.html</a>). Grants.gov assistance is also available at:

Grants.gov customer support

(800)518-4726 toll-free or (606)545-5035

Business Hours: 24 hours a day, 7 days a week. Closed on federal holidays.

Email: support@grants.gov

Grants.gov iPortal (see <a href="https://grants-portal.psc.gov/Welcome.aspx?pt=Grants">https://grants-portal.psc.gov/Welcome.aspx?pt=Grants</a>): Top 10 requested help topics (FAQs), searchable knowledge base, self-service ticketing and ticket status, and live web chat (available 7 a.m. - 9 p.m. Eastern Time).

Have the following information available when contacting Grants.gov:

- Funding opportunity number (FON)
- Name of agency to which you are applying
- Specific area of concern

#### **B.** Content and Form of Application Submission

You should prepare electronic applications following Parts V and VI of the NIFA Grants.gov Application Guide. This guide is part of the corresponding application package (see Section A of this part). The following **additional information is** needed to prepare an application for this RFA. **If there is discrepancy between the two documents, the information contained in this RFA is overriding.** 

Note the attachment requirements (e.g., PDF) in Part III, Section 3 of the guide. ANY PROPOSALS THAT ARE NON-COMPLIANT WITH THE REQUIREMENTS (e.g., content format, PDF file format, file name restrictions, and no password protected files) WILL BE AT RISK OF BEING EXCLUDED FROM NIFA REVIEW. Partial applications will be excluded from NIFA review. We will accept subsequent submissions of an application until the established deadline in the RFA (see Part V, 2.1 of the NIFA Grants.gov Application Guide for further information).

**For any questions related to the preparation of an application**, review the NIFA Grants.gov Application Guide and the applicable RFA. If you need further assistance, contact:

- Email: <u>electronic@nifa.usda.gov</u>
- Phone: (202)401-5048
- Business hours: Monday Friday, 7 a.m. 5 p.m. ET, excluding <u>federal holidays</u>.

Each grant application must contain the following:

- "Application for Federal Assistance," Form SF-424 R&R Cover Sheet
- Key Contacts Form
- NIFA Supplemental Information Form
- Attachment Form (optional)

The NIFA Grants.gov Application Guide includes instructions for additional forms that are not needed for an application in response to this RFA. Complete and submit only the forms associated with the funding opportunity package and as instructed below.

#### 1. SF 424 R&R Cover Sheet

Information related to the questions on this form is available in Part V, 2 of the NIFA Grants.gov Application Guide. The following are additional instructions.

- a. Field 1. Type of Submission Check "Application"
- **b. Field 8. Type of Application** Enter "new"
- **c. Field 15. Estimated Project Funding** For item a, enter your institution's FY 2017 allocation as listed in Appendix A to this announcement
- **d.** Field 17. Complete Certification See Part V, Section 2.18 of the NIFA Grants.gov Application Guide for the required certifications and assurances (e.g., Prohibition Against Entities Requiring Certain Internal Confidentiality Agreements)

#### 2. Key Contacts Form

Information related to the questions on this form is available in Part VI, 4 of the NIFA Grants.gov Application Guide.

**a. Contact 1 Project Role:** Enter the contact information for the State Extension Director or 1890 Administrator.

- **b.** Contact 2 Project Role: Enter the contact information for the RREA Principal Investigator as designated by the State Extension Director's or 1890 Administrator's designee.
- **c. Contact 3 Project Role:** Enter the contact information for the Business Office Manager/Administrator.
- **d. Contact 4 Project Role:** Enter the contact information for the person responsible for Drawdowns.

#### 3. Supplemental Information Form

Information related to the questions on this form is available in Part VI, 1 of the NIFA Grants.gov Application Guide. The following are additional instructions.

- **a.** Field 2. Program to which you are applying. Enter the program code name (i.e., enter "Renewable Resources Extension Act Formula") and the program code (i.e., enter "RREAF").
- **b.** Field 8. Conflict of Interest List. Do not attach a conflict of interest list.

#### 4. Attachment Form

Information related to the questions on this form is available in Part VI, 5 of the NIFA Grants.gov Application Guide. The following are additional instructions.

**a. Felony Convictions or Tax Delinquent Status -** See Part V, Section 4.12. of the NIFA Grants.gov Application Guide for instructions regarding mandatory Felony Convictions or Tax Delinquent Status. For Capacity programs, this mandatory information must be included in the Attachment Form.

#### C. Submission Dates and Times

Instructions for submitting an application are included in Part IV, Section 1.9 of the NIFA Grants.gov Application Guide.

Applications must be received by Grants.gov by **5 p.m. Eastern Time** on September 1, 2016. Applications received after this deadline will normally not be considered for funding.

In case of trouble submitting an application to Grants.gov, you should FIRST contact the Grants.gov Help Desk to resolve any problems. Keep a record of any such correspondence. See Part IV, A for Grants.gov contact information.

NIFA will be pulling applications from Grants.gov and accepting them in the ezFedGrants portal beginning in November 2016. You may check the status of your application anytime in Grants.gov or starting in November in the ezFedGrants portal. NIFA will update statuses starting in November, and instructions for accessing the ezFedGrants portal will be provided to applicants prior to this timeframe. Please note: If you are not able to check the status and validate that NIFA received your application by November 30, 2016, contact the Agency

Administrative Contact identified in Part VII of this RFA and request the status of your application by referencing the Grants.gov number. Failure to do so may result in the application not being processed and funding being held. Please cite the Grants.gov number on all future correspondence with NIFA until an award number is assigned. If by September 30 you are not able to validate that NIFA received your application by September 30, contact the Agency Administrative Contact identified in Part VII of this RFA and request the proposal number assigned to the application. Failure to do so may result in the application not being processed and funding being held. Once the application has been assigned an application number, you should cite this number on all future inquires until an award number is assigned.

#### **D. Funding Restrictions**

#### (1) Approved NIFA RREA Projects

RREA federal funding must be used on the strategic issues from the FY 2012-2016 RREA Strategic Plan identified in the institution's approved 5-Year Plan of Work for FYs 2012-2016.

## (2) Indirect Costs and Tuition Remission

In accordance with section 1473 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977 (7 U.S.C. §3319), indirect costs and tuition remission are unallowable as RREA formula grant expenditures.

### (3) Carryover of Funds

RREA funds are expected to be fully expended in the fiscal year of appropriation, but they may be carried over for one additional year and must be expended by September 30 of that year (e.g., September 30, 2018 for FY 2017 funds). However, if the carryover is in excess of 50% of the allocation, a waiver request for excess carryover is required. Requests should be submitted to the program managers listed in Part VII of this RFA, who will provide the required format for requesting carryover of excess (>50%) funds.

No funds can be carried over beyond the year after they were awarded (e.g., all FY 2017 funds must be expended by September 30, 2018; after that date any remaining FY 2017 funds are returned to the U.S. Treasury).

#### **E.** Other Submission Requirements

You should follow the submission requirements noted in Part IV, Section 1.9 of the NIFA Grants.gov Application Guide.

For information about the status of a submitted application, see Part III, Section 6 of the NIFA Grants.gov Application Guide.

**Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)** – each applicant (unless excepted under 2 CFR § 25.110(b) or (c), or has an exception approved by the federal awarding agency under 2 CFR § 25.110(d)) is required to:

- (i) be registered in SAM before submitting its application;
- (ii) provide a valid DUNS number in its application; and

• (iii) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency.

If you have not complied with all applicable DUNS and SAM requirements you may be considered unqualified to receive an award.

#### PART V—APPLICATION REVIEW REQUIREMENTS

#### A. General

NIFA will review submitted documents to determine if all program, financial, and administrative requirements have been met and are current.

#### **B.** Organizational Management Information

Specific management information relating to an applicant shall be submitted on a one-time basis, with updates as-needed. This requirement is part of the responsibility determination prior to the award of a grant identified under this RFA, if such information has not been provided previously under this or another NIFA program. We will provide you the forms to fulfill these requirements as part of the pre-award process. Although an applicant may be eligible, there are factors that may exclude an applicant from receiving federal financial and nonfinancial assistance and benefits under this program (e.g., debarment or suspension of an individual involved or a determination that an applicant is not responsible based on submitted organizational management information).

#### PART VI—AWARD ADMINISTRATION

#### A. General

Within the limit of funds available for such purpose, the NIFA awarding official shall make grants to those responsible, eligible applicants.

#### **B.** Award Notice

The notice of federal award is the authorizing document. The award document contains award provisions and other pertinent information. See Notice of Award section at <a href="http://nifa.usda.gov/wait-notification">http://nifa.usda.gov/wait-notification</a> for further details.

#### C. Administrative and National Policy Requirements

Several federal statutes and regulations apply to grant applications considered for review and to project grants awarded under this program. These may include, but are not limited to, those listed at <a href="http://nifa.usda.gov/federal-regulations">http://nifa.usda.gov/federal-regulations</a>.

NIFA Federal Assistance Policy Guide—a compendium of basic NIFA policies and procedures that apply to all NIFA awards, unless there are statutory, regulatory, or award-specific requirements to the contrary, is available at <a href="http://nifa.usda.gov/policy-guide">http://nifa.usda.gov/policy-guide</a>.

#### D. Expected Program Outputs and Reporting Requirements

The RREA Program uses the REEport System for entering 5-year RREA projects. All current RREA projects based on the RREA Strategic Plan for FY 2012-2016 expire on September 30, 2016. New 5-year projects will be required to be submitted to REEport and approved by NIFA by the end of 2<sup>nd</sup> Quarter, FY 2017 (March 31, 2017) or the FY 2017 RREA capacity funds will be placed on hold.

The following is a description of project data reporting requirements through the REEport system (<a href="http://portal.nifa.usda.gov">http://portal.nifa.usda.gov</a>), as well as the SF-425 reporting requirements.

- Institutions must submit a REEport Project Initiation, which includes the Project
  Description, Project Classification, Assurance Form, and Project Proposal through the
  REEport System prior to the initiation of each capacity-funded project. The project must
  undergo a review process and be approved before it is incorporated into the Program of
  Research.
- Each institution must submit a REEport Progress Report annually for each eligible project. All Progress Reports are based on the federal fiscal year and must be submitted by March 1, 2017, for the preceding fiscal year.
- A Final Report must be submitted to NIFA through REEport for each completed or terminated project. Such reports must be submitted at the same time as are progress reports on active projects and should include a summary of accomplishments for the entire life of the project.
- A Project Financial Report must be submitted to NIFA through REEport annually for all eligible projects from the preceding fiscal year. A Project Financial Report is also required for expenditures on all state projects that are to be included in the non-federal funds and matching funds computation. Reports shall be made on the federal fiscal year basis.
- Financial reporting via the SF-425, Federal Financial Report for FY 2017 is due to the ezFedGrants portal, on Dec. 31, 2017, for the period Oct.1, 2016, through September 30, 2017, and annually thereafter until the award is closed out. Information on how to access the ezFedGrants portal will be provided directly to the grant recipient prior to the due date.

See <a href="http://nifa.usda.gov/program/renewable-resources-extension-act-capacity-grant">http://nifa.usda.gov/program/renewable-resources-extension-act-capacity-grant</a> for additional details of annual, final technical, and financial reporting requirements. Instructions for

using the REEport system are included on the NIFA web site at <a href="http://nifa.usda.gov/reeport-resources-land-grant-partners">http://nifa.usda.gov/reeport-resources-land-grant-partners</a>.

#### PART VII—AGENCY CONTACT

20250; (202) 401-5971; enorland@nifa.usda.gov.

For questions regarding RREA projects/program, please contact:
Dr. Eric Norland; National Program Leader; Division of Environmental Systems; Institute of Bioenergy, Climate, and Environment; National Institute of Food and Agriculture; U.S.
Department of Agriculture; STOP 2210; 1400 Independence Avenue, SW; Washington DC

Dr. James Dobrowolski, National Program Leader; Division of Environmental Systems; Institute of Bioenergy, Climate, and Environment; National Institute of Food and Agriculture; U.S. Department of Agriculture; STOP 2210; 1400 Independence Avenue, SW; Washington DC 20250; (202) 401-5016; jdobrowolski@nifa.usda.gov.

For administrative questions relating to the completion of the grants.gov forms please contact Brenda Barnett or Allison Owens, OGFM, NIFA/USDA, Stop 2271, 1400 Independence Avenue, SW, Washington, DC 20250-2271; Telephone: (202) 401-6520; Fax: (202) 401-1804; Email formulagrantquestions@nifa.usda.gov.

For questions relating to REEport forms and submissions, please contact the Planning, Accountability, and Reporting Staff; Telephone: (202) 690-0009; Fax: (202) 690-0634; email electronic@nifa.usda.gov or reeport@nifa.usda.gov.

#### PART VIII—OTHER INFORMATION

The USDA NIFA home page for the Renewable Resources Extension Act Program is: <a href="http://nifa.usda.gov/program/renewable-resources-extension-act-capacity-grant">http://nifa.usda.gov/program/renewable-resources-extension-act-capacity-grant</a>.

#### Appendix A

# UNITED STATES DEPARTMENT OF AGRICULTURE

# National Institute of Food and Agriculture FY 2017 Distribution to Renewable Resources Extension Act (RREA) (Award #2017-46000)

# Appendix A

|   |                        |                         | FY 2017           |
|---|------------------------|-------------------------|-------------------|
| <u>Institution</u>                            | <u>State</u>           | Grant Number            | <b>Allocation</b> |
|   |                        |                         |                   |
| Auburn University                             | <u>AL</u>              | 2017-46000-00100        | 94,248            |
| Alabama A & M University                      | <u>AL</u>              | <u>2017-46000-08901</u> | <u>13,500</u>     |
| <u>Tuskegee University</u>                    | <u>AL</u>              | 2017-46000-08902        | <u>13,500</u>     |
| <u>University of Alaska - Fairbanks</u>       | <u>AK</u>              | <u>2017-46000-00200</u> | 81,212            |
| University of Arizona                         | $\underline{AZ}$       | <u>2017-46000-00300</u> | 71,072            |
| <u>University of Arkansas</u>                 | <u>AR</u>              | <u>2017-46000-00400</u> | 82,660            |
| <u>University 0f Arkansas - Pine Bluff</u>    | <u>AR</u>              | <u>2017-46000-08903</u> | 13,500            |
| University of California                      | <u>CA</u>              | <u>2017-46000-00500</u> | 97,145            |
| Colorado State University                     | <u>CO</u>              | <u>2017-46000-00600</u> | 60,933            |
| <u>University of Connecticut</u>              | <u>CT</u>              | <u>2017-46000-00700</u> | <u>46,448</u>     |
| <u>University of Delaware</u>                 | <u>DE</u>              | <u>2017-46000-00800</u> | <u>46,448</u>     |
| Delaware State University                     | <u>DE</u>              | <u>2017-46000-08904</u> | <u>13,500</u>     |
| <u>University of the District of Columbia</u> | <u>DC</u>              | <u>2017-46000-05400</u> | <u>13,500</u>     |
| <u>University of Florida</u>                  | $\underline{FL}$       | <u>2017-46000-00900</u> | <u>84,109</u>     |
| Florida A & M University                      | $\underline{FL}$       | <u>2017-46000-08905</u> | <u>13,500</u>     |
| University of Georgia                         | <u>GA</u>              | <u>2017-46000-01000</u> | <u>95,696</u>     |
| Fort Valley State University                  | <u>GA</u>              | <u>2017-46000-08906</u> | <u>13,500</u>     |
| University of Guam                            | $\underline{GU}$       | <u>2017-46000-05301</u> | <u>13,507</u>     |
| <u>University of Hawaii</u>                   | <u>HI</u>              | <u>2017-46000-01100</u> | <u>46,448</u>     |
| <u>University of Idaho</u>                    | $\underline{	ext{ID}}$ | <u>2017-46000-01200</u> | <u>53,691</u>     |
| <u>University of Illinois</u>                 | $\underline{	ext{IL}}$ | <u>2017-46000-01300</u> | 55,139            |
| <u>Purdue University</u>                      | <u>IN</u>              | <u>2017-46000-01400</u> | <u>52,242</u>     |
| <u>Iowa State University</u>                  | <u>IA</u>              | <u>2017-46000-01500</u> | 46,448            |
| Kansas State University                       | <u>KS</u>              | <u>2017-46000-01600</u> | 46,448            |
| <u>University of Kentucky</u>                 | <u>KY</u>              | <u>2017-46000-01700</u> | <u>68,175</u>     |
| Kentucky State University                     | <u>KY</u>              | <u>2017-46000-08907</u> | <u>13,500</u>     |
| Louisiana State University                    | <u>LA</u>              | <u>2017-46000-01800</u> | <u>79,763</u>     |

| Southern University                    | <u>LA</u>                 | 2017-46000-08908        | <u>13,500</u> |
|--|---------------------------|-------------------------|---------------|
| University of Maine                    | <u>ME</u>                 | 2017-46000-01900        | 65,278        |
| University of Maryland - College Park  | $\underline{MD}$          | 2017-46000-02000        | <u>46,448</u> |
| University of Maryland - Eastern Shore | <u>MD</u>                 | 2017-46000-08909        | <u>13,500</u> |
| University of Massachusetts            | MA                        | 2017-46000-02100        | <u>46,448</u> |
| Michigan State University              | <u>MI</u>                 | 2017-46000-02200        | <u>78,315</u> |
| University of Minnesota                | MN                        | 2017-46000-02300        | <u>59,485</u> |
| Mississippi State University           | <u>MS</u>                 | 2017-46000-02400        | <u>91,351</u> |
| Alcorn State University                | <u>MS</u>                 | 2017-46000-08910        | <u>13,500</u> |
| University of Missouri                 | <u>MO</u>                 | 2017-46000-02500        | <u>69,624</u> |
| Lincoln University                     | <u>MO</u>                 | 2017-46000-08911        | <u>13,500</u> |
| Montana State University               | $\underline{MT}$          | 2017-46000-02600        | 62,382        |
| University of Nebraska                 | <u>NE</u>                 | 2017-46000-02700        | <u>46,448</u> |
| University of Nevada                   | NV                        | 2017-46000-02800        | <u>47,897</u> |
| University of New Hampshire            | <u>NH</u>                 | 2017-46000-02900        | <u>46,448</u> |
| Rutgers University                     | <u>NJ</u>                 | 2017-46000-03000        | <u>46,448</u> |
| New Mexico State University            | <u>NM</u>                 | 2017-46000-03100        | 66,727        |
| Cornell University                     | <u>NY</u>                 | 2017-46000-03200        | <u>89,902</u> |
| North Carolina State University        | <u>NC</u>                 | 2017-46000-03300        | <u>92,799</u> |
| North Carolina A & T State University  | <u>NC</u>                 | 2017-46000-08912        | <u>13,500</u> |
| North Dakota State University          | <u>ND</u>                 | 2017-46000-03400        | <u>46,448</u> |
| The Ohio State University              | <u>OH</u>                 | 2017-46000-03500        | 63,830        |
| Central State University               | <u>OH</u>                 | 2017-46000-00416        | <u>13,500</u> |
| Oklahoma State University              | <u>OK</u>                 | 2017-46000-03600        | <u>56,588</u> |
| <u>Langston University</u>             | <u>OK</u>                 | 2017-46000-08913        | <u>13,500</u> |
| Oregon State University                | <u>OR</u>                 | 2017-46000-03700        | 88,454        |
| Pennsylvania State University          | <u>PA</u>                 | 2017-46000-03800        | <u>85,557</u> |
| <u>University of Puerto Rico</u>       | <u>PR</u>                 | 2017-46000-03900        | <u>13,500</u> |
| University of Rhode Island             | <u>RI</u>                 | 2017-46000-04000        | <u>46,448</u> |
| Clemson University                     | <u>SC</u>                 | 2017-46000-04100        | <u>72,521</u> |
| South Carolina State University        | <u>SC</u>                 | 2017-46000-08914        | <u>13,500</u> |
| South Dakota State University          | <u>SD</u>                 | 2017-46000-04200        | <u>46,448</u> |
| <u>University of Tennessee</u>         | $\overline{\text{TN}}$    | 2017-46000-04300        | <u>73,969</u> |
| Tennessee State University             | $\overline{\text{TN}}$    | 2017-46000-08915        | 13,500        |
| Texas A & M University                 | $\underline{\mathrm{TX}}$ | 2017-46000-04400        | <u>98,593</u> |
| Prairie View A & M University          | $\underline{\mathrm{TX}}$ | <u>2017-46000-08916</u> | <u>13,500</u> |
| <u>Utah State University</u>           | $\underline{\mathrm{UT}}$ | 2017-46000-04500        | <u>49,345</u> |
| <u>University of Vermont</u>           | $\overline{	ext{VT}}$     | 2017-46000-04600        | <u>46,448</u> |
| University of the Virgin Islands       | $\underline{\text{VI}}$   | 2017-46000-05200        | 13,500        |
| <u>Virginia Tech</u>                   | $\underline{VA}$          | <u>2017-46000-04700</u> | <u>87,005</u> |
| <u>Virginia State University</u>       | $\underline{VA}$          | <u>2017-46000-08917</u> | <u>13,500</u> |
| Washington State University            | $\underline{\text{WA}}$   | <u>2017-46000-04800</u> | <u>76,866</u> |
| West Virginia University               | $\underline{WV}$          | <u>2017-46000-04900</u> | <u>58,036</u> |
| West Virginia State University         | $\overline{\mathrm{WV}}$  | <u>2017-46000-08920</u> | <u>13,500</u> |
| <u>University of Wisconsin</u>         | $\underline{\mathbf{WI}}$ | <u>2017-46000-05000</u> | <u>75,418</u> |

| <b>University of Wyoming</b> |
|------------------------------|
| Total Payments to States     |

 $\underline{WY}$ 

2017-46000-05100

<u>50,794</u> \$3,597,600

<u>ii</u>

 $<sup>^{\</sup>rm ii}$  "This Appendix A is based on Fiscal Year 2016 data and calculations and are subject to change per FY 2017 appropriations."